

# BOARD OF SUPERVISORS

## Brown County



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### EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair  
Kathy Johnson, Vice Chair  
Adam Warpinski, Pat Wetzel, Jesse Brunette

### EDUCATION & RECREATION COMMITTEE

Thursday, April 2, 2009

5:30 p.m.

Northern Building, Room 200  
305 E. Walnut Street, Green Bay

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of March 5, 2009.

### Communications

1. Communication from Supervisor Dantine re: To have the County as a whole draft a resolution that would stop the raising of fees for state use. (Referred from March County Board Meeting.)
2. Communication from Supervisor DeWane re: Because of another bad winter, DeWane would like the Parks Department to add a couple extra part-time employees to help catch up and help maintain our County Parks. (Referred from March County Board Meeting.)
3. Communication from Supervisor VanderLeest re: Request for County Park Staff to develop options for a new County Dog Park at an existing County Park with adequate parking and bathroom facility to be opened by May 15, 2009. (Referred from March County Board Meeting.)
4. Communication from Supervisor VanderLeest re: Request for County Park Staff to outline a plan to have 4 dog parks in Brown County Parks in operation by summer 2010. (Referred from March County Board Meeting.)

### Resch Centre/Arena/Shopko Hall

5. Attendance & Admission February, 2009.

### NEW Zoo

6. Zoo Monthly Activity Report.
  - a. Visitor Center Operation Reports:
    - i. Admissions Revenue Attendance 2007-2009 Report.
    - ii. Gift Shop Concessions Revenue 2009 Report.
  - b. Curator's Report - Animal Collection Report March, 2009.
  - c. Education & Volunteer Programs Report March, 2009.
7. Bid Tabulation Record for NEW Zoo Mayan Food Court.

### **Golf Course**

8. Financial Statistics – March 15, 2009
9. Request for Budget Transfer (#09-14): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: In the 2009 golf course budget the revenue for the golf carts was included in two line items. To correct this error the golf course is requesting a reduction in concessions revenue of \$50,000 and a reduction in capital outlay equipment for \$50,000.
10. Superintendent's Report.

### **Parks**

11. Grant Application Review for Fairgrounds Landscaping.
12. Update of the Fairgrounds Master Plan.
13. Discussion of Brown County Dog Parks Plan.
14. Communication from Stump Farm 12 Bike Race with a request for a waiver of the organized group trail fee at the Reforestation Camp for a bike race on May 9, 2009.
15. Approval of change in Rifle Range fee schedule for 2009 and 2010 to include group reservations at this rate: \$40 per hour; \$75 for 2 hours; \$125 for 4 hours; \$200 for 8 hours.
16. Communication from Peter Swiggum of the Bay-Lakes Council of Boys Scouts with a request for a waiver of boat launch fees for a training day in May at Lily Lake.
17. Director's Report for February, 2009.

### **Museum**

18. Attendance & Admission February, 2009.
19. Director's Report.

### **Library**

20. Budget Status Report – December 31, 2008.
21. Director's Report.

### **Other**

22. Audit of bills.
23. Such other matters as authorized by law.

John Vander Leest, Chair

### **Attachments**

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY  
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, March 5, 2009 in the Cellcom Room of the Resch Center – 1901 S. Oneida Street, Green Bay WI

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**Present:** John VanderLeest-Chair; Jesse Brunette, Kathy Johnson, Pat Wetzel  
**Excused:** Adam Warpinski  
**Also Present:** Bill Dowell, Doug Hartman, Maria Fischer, Neil Anderson, Scott Anthes  
Lynn Stainbrook, John Hickey, Gene Umberger, Becky McKee,  
Jayme Sellen, Cora Haltaufderheid.  
Supervisors Mike Fleck & Jack Krueger.

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**I. Call Meeting to order:**

The meeting was called to order by Chairman John Vander Leest at 6:17 p.m.

**II. Approve/Modify Agenda:**

**A MOTION WAS MADE BY SUPERVISOR BRUNETTE AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**III. Approve/modify minutes of February 5, 2009:**

**A MOTION WAS MADE BY SUPERVISOR BRUNETTE AND SECONDED BY SUPERVISOR JOHNSON TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**1. Review minutes of:**

**a. Library Board (1/15/09):**

**A MOTION WAS MADE BY SUPERVISOR BRUNETTE AND SECONDED BY SUPERVISOR JOHNSON TO RECIEVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Communications**

**2. Communication from Supervisor Johnson re: Request to consider having a portion of Pamperin Park made into a "Children's Memorial Gardens Park."**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO SUSPEND THE RULES TO HAVE INTERESTED PARTIES SPEAK. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Jane Hansen, 920 Coppens Rd.**

Jane Hansen is a committee member of Ellie's Fund: Celebrating the life of Ellie Zaidel. Ellie's fund is an account with the Greater Green Bay Community Foundation, Inc. which is a 501(c)(3) Account and is not for profit. Hansen stated that they are hoping to build a garden in Pamperin Park for all people who have lost a child where they can place a brick or a stone or a dedicate a bush or a bench at

their own cost and would like the garden to have plants that attract butterflies. They have already raised \$20,000 for the garden and plan to have another fundraiser to make sure that they have enough money for everything that is needed. The location of the garden would be across the bridge in the park and off to the right.

**Katie Gerlach**

Katie stated she was the one designing the garden. She brought a blueprint spec of the garden and showed it to the committee.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO RETURN TO REGULAR ORDER OF BUSINESS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO REFER TO THE PARK STAFF TO WORK ON CHILDREN'S MEMORIAL GARDENS PARK CONCEPT. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**3. Communication from Lynn Austin re: Request for Federal History Grant pertaining to Brown County.**

Austin stated that about three years ago she began researching for one of the First Nation's professors at UWGB and was shocked that there was so much history that she felt no one knew. She believed there was a 220 year period of time that there was almost no data available to the public. Last summer she met with County Executive, Tom Hinz, with interest in writing a grant. She stated there were only two paragraphs on the County website covering this period and informed him that the information was incorrect, showing him actual documents from the Federal Government and the Canadian archives. She stated that Hinz had asked her to rewrite it with references, but she felt that in order to do a really good job she needed to have resources to get the correct documents to have accurate history told. Austin stated Brown County had a rich history and gave examples of what she found with the Brunette and Vander Leest family backgrounds. Women from the Native American community had emailed her some grants and offered to write the grants for her, but Austin felt that the government is designed for all the people and in theory she should be able to go to the government and the government should help the people get their history. She believed it would benefit Brown County as well. A lot of the documents are held by the government and are unaffordable. She stated that Senator Hansen had told her that he would do whatever needed to help. Hinz informed her that he had hired a grant writer. Austin is looking to put up a website with all the information and documents she finds.

Library Director, Lynn Stainbrook, informed that the State Historical Society had a website and believed they were adding things on a daily basis. She felt it was not something she would be interested in the library in duplicating their efforts but proposed Austin form a partnership with them. Austin responded, stating that Jim Hansen from the State Historical Society had helped her in the past, but that no one had taken on the LaBaye (later named Green Bay) area, but they are all agreeing that someone needed to and she had a head start and is willing to do so. Hansen had told her that he had a lot of data already but does not have enough money to put it up on their website. The website she proposed would be a different type of website than what they have and would focus primarily on the 200 years up until the coming of the people from New York that were the land speculators.

Louise Pfotenhauer from the Museum stated that there are other organizations out there besides the Historical Society like the Wisconsin Heritage Online which is a web portal that is an expanding digital collection for the public, featuring documentary sources and material culture from Wisconsin libraries, archives, and museums. The collections on the site are contributed by cultural heritage organizations throughout Wisconsin. Pfotenhauer doesn't know how useful it would be to create a whole other website of information. She stated there are a variety of grants out there but that they look at the backgrounds of the people applying for the grants, such as do they have a Ph. D in the group. Austin responded that they have an anthropologist with the University of Chicago. He had sent her some literature, which Austin had passed around to the committee members, of some of the projects he had done.

Supervisor Johnson felt that it was a two fold question that Austin was asking. One, can the County with its resources help write the grants that are available and two is once she accumulates the grants and the history, where is she going with it and what is she doing with it. Johnson felt history is important and applauds her enthusiasm and the fact that Austin wants to take this on and doesn't have a problem sharing resources with a member of the community who is taking a lot of time to do the research. Austin felt that she really needed to communicate and get across is that it is a specific period of time. She stated there is a history group in Michigan that is pretty excited to hear that there is a group in Wisconsin that was going to focus on this time period where history is not told. One of the members of the Michigan Heritage Society had gone back to the original documents and started clearing up some of the misinformation that was out there and Austin believed it needed to continue.

Supervisor Wetzel questioned Austin if she was looking to rewrite the County website and asked if she had been working with all the Historical Societies all over Brown County. Austin responded that the grant was so that they can do accurate research and get accurate information to create a new website for that time period. She stated Register of Deeds, Cathy Williquette, suggested placing a link from the Register of Deeds to the proposed non-profit website. She stated she had been getting a lot of encouragement from the Historical Societies in the area.

Chair Vander Leest noted that there are a lot of different groups and organizations that are involved and felt that at this point his thoughts were to keep the County Executive involved and have the different interest groups meet. **A MOTION WAS MADE BY SUPERVISOR WETZEL AND SECONDED BY SUPERVISOR BRUNETTE TO SUSPEND THE RULES TO HAVE INTERESTED PARTIES SPEAK. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Mike Aubinger, President of the Ashwaubenon Historical Society**

Aubinger stated that he was displeased, stating there were people that did accurate research over the years and the French Matisse era is contained in many documents. It is not something that is new or all of a sudden appearing out of nowhere. He doesn't want to besmirch the name of those people who put in hours of volunteer research. The land grants going back to 1821 have been at the Brown County Library and he had used those in the past. He felt that the real issue was that it is unknown what is all out there and what is online already and, until it is found, they are going to keep repeating history. He felt it needed to be a unified effort by all the state and local historical societies to put together a decent portal to a website and he believed that is what Wisconsin Heritage Online is trying to do.

**Louise Pfothenauer, Neville Public Museum**

Pfothenauer believed that a lot of the research is done and there should be an effort to work together to get the material in one spot. She agreed with Aubinger and stated to say that it wasn't looked at properly, history evolves and people tend to view it differently as time goes by.

**Glenn Gardipee, LaBaye Historical Research Committee**

Gardipee felt the best thing would do would be to have the people who have an interest, leave their contact info with the committee and have a general meeting to review this in more detail before moving forward.

**Mary Jane Herber, Brown County Library**

Herber stated that when she went through the correspondence that the committee sent to the County Board, there was a reference that there was no knowledge of there being a cemetery in downtown Green Bay prior to Allouez Catholic Cemetery. She went through some of the previously printed documents, the Green Bay Historical Bulletin that was published from 1925 till 1934 (handout provided and attached) and spoke in regards to the highlighted areas.

Austin responded that as far as the cemetery, she stated she had been working with the gentleman that had written the article and he had stated that there were still a lot of unanswered questions. She had gone to the Catholic Diocese to their archives and found quite a bit of information.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO RETURN TO REGULAR ORDER OF BUSINESS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO REFER TO THE COUNTY EXECUTIVE'S OFFICE TO WORK WITH THE LIBRARY, THE MUSEUM, AND OTHER INTERESTED PARTIES TO WORK WITH THE LABAYE HISTORICAL RESEARCH COMMITTEE AND BRING INFORMATION BACK TO THE EDUCATION AND RECREATION COMMITTEE WHEN APPROPRIATE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Carry-overs**

- 4. Education, Culture, and Recreation Division 2008 to 2009 Carryover Funds.**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO APPROVE CARRYOVER FUNDS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**NEW Zoo**

- 5. Initial Resolutions Authorizing the Issuance of Not to Exceed \$12,910,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.**
- a. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$150,000. (Mayan Food Court, Ticket Booth)**

NEW Zoo Director, Neil Anderson, stated the bonds will be paid off by the Zoo.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO APPROVE 5A, \$150,000 for the Mayan Food Court/Ticket Booth. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**6. Zoo Monthly Activity Report.**

**a. Visitor Center Operation Reports:**

- i. Admissions Revenue Attendance 2008 Report.**
- ii. Gift Shop Concessions Revenue 2009 Report.**

Operations Manager, Maria Fisher, distributed handouts (attached) re: New Zoo Admissions Revenue Attendance 2009 Report, New Zoo Gift Shop, Concessions Zoo Pass Revenue 2009 Report and Gift Shop, Concessions and Admissions Revenue February 2009 and briefly spoke in regards to them.

**b. Curator's Report - Animal Collection Report February 2009.**

Anderson stated that, in addition to the report, they had to do some dental work to a black footed bear, they are still waiting for a giraffe calf to be born and staff is working on putting out the lions which is a daily process.

**c. Education & Volunteer Programs Report February 2009.**

Fisher reported that they had landed the title sponsor of the Zoo Boo for 2009. New Realty of the area sponsored \$10,000 which will offset their entire expense.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Golf Course**

**7. Daily Financial Report.**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**8. Superintendent's Report.**

Scott Anthes reported on the following:

- o The Riffraff project along Trout Creek bank on #9 had been completed last week.
- o The pond dredging on #17 is underway and should be done tomorrow.
- o Jimmy O's Golf Shop is open for the year and the hours are 11a.m. to 6 p.m. daily.
- o Winter maintenance on machines is just about complete.
- o Advertisements have been placed with the Green Bay Press Gazette and Area Golf Guide.
- o A radio advertisement for the golf course had been running on The Fan radio station.
- o Three High school teams are now fully aboard, they have signed contracts and their schedules have been arranged. The golf course will be hosting their Regional Golf Tournament in May.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Parks**

**9. Grant Application Review for Ridge Point Conservancy Acquisition:**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**10. Request from Brown County 4-H Horse Association for a waiver of fees for the horse ring at the Brown County Fairgrounds for practices, a horse show and clinics:**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO APPROVE WITH STIPULATION "IN LIEU OF SERVICES PROVIDED." Vote taken. MOTION CARRIED UNANIMOUSLY.**

**11. Facility & Park Management January 2009 Director's Report:**

Facility Management Director updated the committee by stating that they continue to work and have met with DePere in regards to the fairgrounds. It had been suggested to look at the full time opportunities for use of the park. Marv Hanson went down to Milwaukee yesterday to the State Fair to have discussions and to get an idea of how they use their facilities.

Assistant Park Director, Doug Hartman, stated he had received some phone calls in regards to the dog parks where people are concerned with people taking leashes off of their dogs on the on-leash activity areas. Hartman explained that they have gone out there the last week or two because fliers have been put out at the park by other park goers. These fliers included the park department's phone number and a message stating to contact your Brown County Supervisor. He wanted to give the committee a heads up to make them aware if they are to receive and phone calls in regards to this, this is where it is coming from.

Supervisor Krueger explained that there had been talk about an east side dog park and all the other options for location but believed there was so much opposition in the neighborhood at Mental Health Center that it will take years or never to happen. He stated that he had been consciously looking for other sites and mentioned a few sites to the committee that he had felt had potential.

Chair Vander Leest felt that Krueger made a good point and felt that the discussion of another dog park had been going on for over two years. He stated it was not on the agenda, but would like it encouraged that they would like another dog park opened by 2010. He directed Dowell and Hartman to prepare direction that the committee would like it done, in terms of their plans, funding, efforts to find the appropriate sites and move in that direction.

Supervisor Johnson suggested looking at the property owned by the City and the County by Oneida Casino.

Rick Ledvina and Marv Hanson were present to briefly go over their reports that were attached in the packet.



**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken.  
MOTION CARRIED UNANIMOUSLY.**

**Museum**

**12. Attendance & Admission January 2009:**

**A MOTION WAS MADE BY SUPERVISOR WETZEL AND SECONDED BY SUPERVISOR JOHNSON TO RECEIVE AND PLACE ON FILE. Vote taken.  
MOTION CARRIED UNANIMOUSLY.**

**13. Director's Report:**

Museum Director, Gene Umberger, spoke briefly in regards to items that were on a handout he provided (attached) re: Museum Report – February and then turned it over to Becky McKee. McKee stated that this had been a difficult year for funding and they have between \$90,000 and \$100,000 worth of exhibits coming this year and they are working very hard on that. She explained they have two new board members on the Neville Public Museum Foundation Board. They now have 12 volunteers working the gift shop and have another one coming on to be trained. Their gift shop is going very well. She stated that they had hired someone for the gift shop during the Christmas season and felt it was very much worth the money spent and at some point they may have to look at that option again. Every dollar that is saved by not hiring a staff person, is money that is contributed to the museum for exhibits. Lastly, they are very busy organizing the Children's Only Christmas Shop that will coincide with the Prange's Christmas Windows exhibit that opens in November.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken.  
MOTION CARRIED UNANIMOUSLY.**

**Library**

**14. Director's report:**

Library Director, Lynn Stainbrook, provided handouts (attached) re: Library Report February 2009 and the 2007 & 2008 Budget Carryover Details. Stainbrook stated that the committee did not have to approve the Library's carryover but she wanted to give a full report of how the money was spent in 2007 by going over the handouts.

Supervisor Johnson expressed her concerns stating that the Library needed an asset maintenance account. She stated, that when looking at their funding a great percentage is going to repairs and she felt the library shouldn't have to worry about repairs but about their activities and periodicals, etc. She is very passionate about it and felt no different about the Brown County Arena, the Resch Center and every other Brown County owned building.

Stainbrook informed the committee that they just received word that they will be receiving money from the Gate's Grant. The Gate's Foundation Grant will provide them in 2010 with 75% of the cost to purchase eight public computers and the library will pay 25% of those costs. In 2011 there is a 50% match for seven computers.

In the Green Bay Press Gazette, there was an article that stated the Library had received federal economic stimulus money; however, as of now, the Library has not received word one way or the other.

**A MOTION WAS MADE BY SUPERVISOR WETZEL AND SECONDED BY SUPERVISOR JOHNSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Resch Centre/Arena/Shopko Hall**

**15. Arena Event Attendance (January 2009):**

Chair Vander Leest thanked PMI Staff for hosting the meeting at their facility and for the tour and stated he felt they had an excellent facility and that they were doing a good job.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Other**

**16. Audit of bills:**

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO PAY THE BILLS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**17. Such Other Matters as Authorized by Law:**

April's Education and Recreation meeting is scheduled to be held at the Neville Public Museum.

**Motion made by Supervisor Johnson and seconded by Supervisor Wetzel to adjourn at 8:05 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary

# COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

February-09	Date	Building	2009	2008	2008 Date
Packerland Kennel Club	February 1, 2009	ARENA	455	N/A	
Monster Trucks	February 6 2009	ARENA	2,574	2910	
Monster Trucks	February 7 2009	ARENA	2,317	3382	
Monster Trucks	February 7, 2009	ARENA	2,537	3299	
State Cheer Competition	February 14 2009	ARENA	3,600	3700	
WBAY Boat Show	February 19 2009	ARENA	347	150	
WBAY Boat Show	February 20 2009	ARENA	311	360	
WBAY Boat Show	February 21 2009	ARENA	751	958	
WBAY Boat Show	February 22 2009	ARENA	431	56	
Liquidation Sale	February 27 2009	ARENA	2,879	N/A	
Liquidation Sale	February 28 2009	ARENA	3,988	N/A	
Titletown Combat Championship		ARENA	N/A	981	February 22, 2008
Beja Shrine Circus		ARENA	N/A	1619	February 28, 2008
Beja Shrine Circus		ARENA	N/A	1631	February 28, 2008
Beja Shrine Circus		ARENA	N/A	2410	February 28, 2008
<b>ARENA TOTAL</b>			<b>20,190</b>	<b>21,456</b>	
All Canada Show	February 1 2009	SHOPKO	350	N/A	
Arti Gras	February 7 2009	SHOPKO	2,200	2,200	
Arti Gras	February 8 2009	SHOPKO	1,575	1,719	
Einstein Expo	February 14 2009	SHOPKO	3,339	N/A	
WBAY Boat Show	February 19 2009	SHOPKO	347	150	
WBAY Boat Show	February 20 2009	SHOPKO	311	360	
WBAY Boat Show	February 21 2009	SHOPKO	752	958	
WBAY Boat Show	February 22 2009	SHOPKO	431	56	
Wisconsin Deer Classic	February 27 2009	SHOPKO	894	987	
Wisconsin Deer Classic	February 28 2009	SHOPKO	3,255	3,377	
Wisconsin Deer Classic			N/A	1,456	February 24 2008
NE Wisconsin Fishing Show		SHOPKO	N/A	758	February 28, 2008
Greater GB Golf Expo		SHOPKO	N/A	650	February 8 2008
Greater GB Golf Expo		SHOPKO	N/A	2,000	February 9 2008
Greater GB Golf Expo		SHOPKO	N/A	600	February 10 2008
<b>SHOPKO HALL TOTAL</b>			<b>13,454</b>	<b>15,271</b>	
UWGB Vs. Butler	February 2, 2009	RESCH	6,124	5,695	
UWGB Vs. Milwaukee	February 7 2009	RESCH	6,878	N/A	
Disney On Ice	February 12 2009	RESCH	5,143	3,670	
Disney On Ice	February 13 2009	RESCH	5,202	5,126	
Disney On Ice	February 14 2009	RESCH	4,507	5,025	
Disney On Ice	February 14 2009	RESCH	3,984	5,250	
Disney On Ice	February 14 2009	RESCH	4,143	5,164	
Disney On Ice	February 15 2009	RESCH	3,300	917	
Disney On Ice	February 15 2009	RESCH	4,524	N/A	
UWGB vs. Valparaiso	February 18 2009	RESCH	3,346	3,421	
Motley Crue	February 19 2009	RESCH	5,481	N/A	
Toby Keith	February 20 2009	RESCH	7,089	N/A	
Gamblers	February 21 2009	RESCH	6,285	2,484	
Gamblers	February 22 2009	RESCH	1,598	2,934	
Gamblers	February 27 2009	RESCH	3,523	2,987	
Gamblers	February 28 2009	RESCH	5,489	4,388	
Brad Paisley		RESCH	N/A	5,924	February 21 2008
Disney On Ice		RESCH	N/A	3,561	February 13 2008
UWGB vs. UIC		RESCH	N/A	2,109	February 28 2008
UWGB Bracket Buster		RESCH	N/A	2,714	February 23 2008
<b>RESCH CENTER TOTAL</b>			<b>76,616</b>	<b>61,369</b>	
<b>TOTAL FOR FEBRUARY 2009</b>			<b>110,260</b>	<b>98,096</b>	

NOTE: WHEN TWO/THREE BUILDINGS ARE USED FOR AN  
EVENT THE ATTENDANCE IS DIVIDED BETWEEN THE TWO/THREE

## ZOO MONTHLY ACTIVITY REPORT

### For March 2009

1. Visitor Center Operations Report (attached)
2. FOX 11 weekly Television programs  
  
Attended County Sustainable Building subcommittee meeting on 3-17-09  
  
Attended Zoo Society meeting on 3-16-09.  
  
Staff, volunteers & Zoo Society Board members manned booth at Business Expo on 3-4-09  
Continued work on Zoo Sustainability initiative with Foth gathering facility assessment information  
  
Archibus training & meeting held with IS on 3-12-09  
  
Continued work on North American aviary renovation  
  
Attended LEAN training session on 3-16-09  
  
Attended Safety training session on 1-31-09
3. Curator Report (attached)
4. Education/Volunteer report (attached)

**NEW ZOO  
ADMISSIONS REVENUE ATTENDANCE  
2008 REPORT  
2007, 2008 2009**

**ATTENDANCE**

MONTH	2007	2008	2009
January	1,116	624	806
February	423	458	2,524
March	8,966	5,879	
April	20,796	12,810	
May	38,119	37,908	
June	45,991	48,832	
July	41,367	49,316	
August	38,589	47,697	
September	21,531	16,974	
October	29,664	23,657	
November	2,530	3,222	
December	2,109	1,531	
<b>TOTAL</b>	<b>251,201</b>	<b>248,906</b>	<b>3,330</b>

**ADMISSION & DONATIONS**

MONTH	2007			2008			2009			2007			2008			2009		
	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL
January	2,285.00	188.00	2,473.00	1,250.00	7.41	1,257.41	1,773.00	1,042.55	2,815.55	1,773.00	1,042.55	2,815.55	1,773.00	1,042.55	2,815.55	1,773.00	1,042.55	2,815.55
February	609.00	25.00	634.00	991.00	41.00	1,032.00	5,824.00	600.36	6,424.36	5,824.00	600.36	6,424.36	5,824.00	600.36	6,424.36	5,824.00	600.36	6,424.36
March	17,433.00	384.72	17,817.72	11,202.25	123.50	11,325.75												
April	48,465.79	480.42	48,946.21	32,309.50	199.01	32,508.51												
May	89,223.65	577.00	89,800.65	116,001.08	766.00	116,767.08												
June	89,051.25	781.07	89,832.32	109,245.17	897.13	110,142.30												
July	93,294.00	1,269.19	94,563.19	131,969.25	372.75	132,342.00												
August	76,362.15	456.75	76,818.90	136,314.66	917.00	137,231.66												
September	49,848.00	1,051.83	50,899.83	50,356.81	1,359.25	51,716.06												
October	23,830.00	180.50	24,010.50	29,118.75	560.96	29,679.71												
November	5,245.00	248.00	5,493.00	8,643.47	1,822.94	10,466.41												
December	4,302.00	365.50	4,667.50	4,298.11	1,308.92	5,605.03												
<b>TOTAL</b>	<b>\$497,948.84</b>	<b>\$6,007.98</b>	<b>\$503,956.82</b>	<b>\$631,700.05</b>	<b>\$8,373.87</b>	<b>\$640,073.92</b>	<b>\$7,597.00</b>	<b>\$1,642.91</b>	<b>\$9,239.91</b>	<b>\$7,597.00</b>	<b>\$1,642.91</b>	<b>\$9,239.91</b>	<b>\$7,597.00</b>	<b>\$1,642.91</b>	<b>\$9,239.91</b>	<b>\$7,597.00</b>	<b>\$1,642.91</b>	<b>\$9,239.91</b>

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**NEW ZOO  
GIFT SHOP, CONCESSIONS  
ZOO PASS REVENUE**

**2009 REPORT  
2007, 2008, 2009**

GIFT SHOP MONTH	2007	2008	2009	(-)/(+)	2007	2008	2009
					PER CAP	PER CAP	PER CAP
January	\$ 1,057.28	\$ 595.37	\$ 830.17	\$ 234.80	\$ 0.95	\$ 0.95	\$1.03
February	\$ 360.74	\$ 729.81	\$ 2,830.32	\$ 2,100.51	\$ 0.85	\$ 1.60	\$1.12
March	\$ 9,630.08	\$ 5,757.22			\$ 1.07	\$ 0.98	
April	\$ 18,055.50	\$ 11,995.58			\$ 0.87	\$ 0.94	
May	\$ 37,708.56	\$ 38,492.16			\$ 0.99	\$ 1.02	
June	\$47,175.63	\$41,888.73			\$ 1.03	\$ 0.86	
July	\$ 43,480.04	\$ 49,126.63			\$ 1.05	\$ 1.00	
August	\$ 37,338.16	\$ 47,225.06			\$ 0.97	\$ 0.99	
September	\$ 16,935.84	\$ 13,785.69			\$ 0.79	\$ 0.81	
October	\$ 10,812.31	\$ 10,721.05			\$ 0.36	\$ 0.45	
November	\$ 1,705.64	\$ 2,416.52			\$ 0.67	\$ 0.75	
December	\$2,615.02	\$1,650.35			\$ 1.24	\$ 1.08	
<b>TOTAL</b>	<b>\$ 226,874.80</b>	<b>\$ 224,384.17</b>	<b>\$ 3,660.49</b>	<b>\$ 2,335.31</b>	<b>\$ 0.90</b>	<b>\$ 0.95</b>	<b>\$ 1.07</b>

CONCESSIONS MONTH	2007	2008	2009	(-)/(+)	2007	2008	2009
					PER CAP	PER CAP	PER CAP
January	\$ 729.43	\$ 504.56	\$ 589.33	\$ 84.77	0.65	0.81	0.73
February	\$ 238.15	\$ 519.75	\$ 1,773.79	\$ 1,254.04	0.56	1.14	0.70
March	\$ 5,530.11	\$ 3,085.18			0.62	0.52	
April	\$ 14,162.21	\$ 9,874.56			0.68	0.77	
May	\$ 24,217.84	\$ 26,304.66			0.64	0.69	
June	\$35,845.68	\$39,309.12			0.78	0.80	
July	\$ 34,655.67	\$ 35,774.78			0.84	0.73	
August	\$ 31,121.00	\$ 38,943.79			0.81	0.82	
September	\$ 16,668.64	\$ 12,100.87			0.77	0.71	
October	\$ 18,351.34	\$ 17,378.85			0.62	0.73	
November	\$ 1,345.04	\$ 1,842.95			0.53	0.57	
December	\$ 1,189.93	\$ 1,730.81			0.56	1.13	
<b>TOTAL</b>	<b>\$ 184,055.04</b>	<b>\$ 187,369.88</b>	<b>\$ 2,363.12</b>	<b>\$ 1,338.81</b>	<b>\$ 0.67</b>	<b>\$ 0.79</b>	<b>\$ 0.72</b>

ZOO PASS MONTH	2007	2008	2009	(-)/(+)	TOTAL	NEW	RENEWAL
January	\$ 2,209.00	\$1,389.00	\$ 1,827.00	\$ 438.00	33	5	28
February	\$ 976.00	\$ 1,353.00	\$ 3,977.00	\$ 2,624.00	70	41	29
March	\$ 8,668.00	\$ 8,216.00					
April	\$ 13,989.00	\$ 21,320.00					
May	\$ 17,902.00	\$ 23,609.00					
June	\$16,416.00	\$18,958.00					
July	\$ 14,641.00	\$ 18,800.00					
August	\$ 7,013.00	\$ 11,732.00					
September	\$ 4,209.00	\$ 6,444.00					
October	\$ 2,641.00	\$ 5,022.00					
November	\$ 2,034.00	\$ 2,855.00					
December	\$ 4,568.00	\$ 5,115.00					
<b>TOTAL</b>	<b>\$ 95,266.00</b>	<b>\$ 124,813.00</b>	<b>\$ 5,804.00</b>	<b>\$ 3,062.00</b>			

*bai*

## **Animal Collection Report**

### **March 2009**

Black footed ferret, Mangus, had a sudden severe jaw swelling in the late afternoon on 2/25/09 (Dr. G. had observed him earlier that morning). He went in to vet clinic Thursday morning and had all of his canine teeth removed. He came out of anesthesia strong and feisty.

11 year old Canadian lynx, Hyde, was euthanized due to kidney and liver failure on 3/20/09. He had been very ill earlier this winter but had re-bounded and felt well for the past 4 months. He became very weak again recently and blood tests revealed that his organs were not functioning well. Final results of tissue tests are not yet available but our vet suspects liver cancer to be the cause of his decline.

15 year old raccoon, Rocky, seemed slow and unstable (although active) on the evening of 2/25/09. He did not eat overnight and would not move willingly this morning. He was also taken to the vet clinic. Unfortunately, he did not survive the journey. Necropsy revealed cystic kidneys (which we had seen on ultrasound more than a year ago) and heart failure.

Lioness Ajia has received a depo-provera injection for temporary birth control while the SSP decides upon breeding recommendations for the upcoming year. Although Ajia is still nursing her cubs, she has been soliciting breeding from Shambe. The birth control should be effective for 2 months and will allow us to maintain the whole lion pride as a group. It is likely that the three cubs will remain with their parents for a full year. We would have difficulty keeping more than 5 lions in our exhibit!

Emu egg production is high this year. Although she only produced 1 egg last year after domestic disturbances with her mate the previous year (she beat him up severely), Mrs. Mu has laid 25 large green eggs so far this season. The couple seems to be getting along well.

Male turkey, Max, has been picking fights with male sandhill crane, Ichabod, recently. So far, the sparring is fairly low key and intermittent, Although Max has suffered minor injuries, we have not removed him from the exhibit. Zookeepers are monitoring the level of aggression closely.

Zookeepers are working on highly visible animal enrichment projects to highlight our Behavioral Enrichment Program during our upcoming Birthday Party for the Animals event.

Samples for the Johne's monitoring program were submitted to the Johne's Testing Center on 3/11/09. Now that we have established a good negative baseline for this disease, most hoofstock will be tested only every other year. We will continue to test moose annually as Flo did experience a positive test result in the distant past.

Spring vaccinations are underway.

**NEW ZOO**

*Brown County*

4418 REFORESTATION ROAD  
GREEN BAY, WISCONSIN 54313

PHONE (920) 434-7841 ext. 102 FAX (920) 434-4162  
E-MAIL HOOYMAN\_BJ@CO.BROWN.WI.US



**BRAD J. HOOYMAN**

EDUCATION/VOLUNTEER COORDINATOR

**NORTHEASTERN WISCONSIN ZOO  
EDUCATION AND VOLUNTEER PROGRAMS REPORT  
March 2009**

February 25, 2009 to March 24, 2009

Volunteer Hours

Giraffe	124 Hours
Roving w/Animals	9 Hours
Husbandry	70 Hours
Visitor Center	15 Hours
Special Projects	22 Hours
Special Event	57 Hours
General	<u>30 Hours</u>
Total Volunteer Hours	327 Hours

Education

Zoomobile to Sevastopol School (3/17/09) - \$456.00  
Zoomobile to Lincoln Elementary School (3/24/09) - \$150.00

Sevastopol School Adopt an Animals fundraising - \$864.22  
Each grade adopted an animal, raised money with coin wars.

Spring Forward Event on Saturday, March 7, 2009, at the NEW Zoo.  
Approx 500 people attended.

Spoke at Bay Port High School career class – March 18

Working on writing programs to Wisconsin State Education Standards

Attended Business Expo with Booth for NEW Zoo – March 4

Volunteer

Volunteer Banquet is scheduled for March 25, 2009 at 1951 Supper Club.

Upcoming Events –

Birthday Party for the Animals – April 4

Easter "EggStravangZoo" – April 11

Party for the Planet – April 25

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# BID TABULATION RECORD

PROJECT NAME: NEW ZOO MAYAN FOOD COURT

PROJECT # 1344

DUE DATE & TIME : FEBRUARY 3, 2009 BY 2:00 PM

OPENING DATE & TIME: FEBRUARY 3, 2009 AT 2:00 PM IN ROOM 200

CONTRACTOR	SINGLE PRIME BID	ALTERNATE #1	VOLUNTARY SUB	BID BOND	Y/N	ADDENDUM #1	ADDENDUM #2	ADDENDUM #3
The Selmer Co.	\$ 580,000.00	\$ 10,000.00	No	Yes		Yes	Yes	Yes
**See Below Note for Selmer Co.								
Howard Immel	\$ 577,229.00	\$ 14,987.00	No	Yes		Yes	Yes	Yes
DeLeers	\$ 549,804.00	\$ 12,216.00	Yes	Yes		Yes	Yes	Yes
Zeise	\$ 595,328.00	\$ 17,200.00	No	Yes		Yes	Yes	Yes
Boldt	\$ 549,000.00	\$ 22,350.00	No	Yes		Yes	Yes	Yes
Miron	\$ 615,325.00	\$ 18,868.00	No	Yes		Yes	Yes	Yes
Tycore	\$ 623,874.00	\$ 8,209.47	Yes	Yes		Yes	Yes	Yes
IEI	\$ 621,000.00	\$ 26,500.00	No	Yes		Yes	Yes	Yes
Milbach	\$ 569,350.00	\$ 10,128.00	No	Yes		Yes	Yes	Yes
SMC	\$ 596,810.00	\$ 13,890.00	No	Yes		Yes	Yes	Yes
All-Timate	\$ 571,753.00	\$ 11,484.00	No	Yes		Yes	Yes	Yes
RJM	\$ 565,600.00	\$ 12,100.00	No	Yes		Yes	Yes	Yes
Bayland Buildings	\$ 676,460.00	\$ 3,465.00	No	Yes		Yes	Yes	Yes
Valor Technologies	\$ 822,930.00	\$ 16,870.00	No	Yes		Yes	Yes	Yes
Corrigan's	\$ 649,530.00	\$ 23,450.00	Yes	Yes		Yes	Yes	Yes
RVT	DISQUALIFIED - Submitted information related to consulting services							
Note:								
** Written portion of Selmer bid for the single prime bid indicated price was \$508,000.00. The numerical price was indicated as \$580,000.00. Tara, representing Selmer was present at the bid opening and she indicated that the written word should have been eighty and not eight. She indicated that the correct bid price is \$580,000.00.								

**GOLF COURSE FINANCIAL STATISTICS  
AS OF MARCH 15, 2009**



**GOLF COURSE REVENUE:**

	<b>TOTAL PLAYERS</b>	<b>TOTAL REVENUE</b>
2009 YTD	0	1,223.50
2008 YTD	0	1,619.25
2007 YTD	0	1,624.00

**PASSES PURCHASED:**

		<b>PASSES SOLD</b>	<b>TOTAL REVENUE</b>
HUSBAND & WIFE	2,250	0	0.00
SR HUSBAND & WIFE	2,023	0	0.00
ADULT	1,250	5	6,250.00
SR ADULT	1,124	1	1,124.00
JUNIOR	956	0	0.00
ADULT 18-22	650	0	0.00
JUNIOR LIMITED	300	2	600.00
TOTAL PASSES		<u>8</u>	<u>7,974.00</u>
REFUNDED PASSES			0.00
REVENUE FROM GC & DUPLICATE PASSES			2,070.75
REVENUE FROM DAILY PLAY			<u>1,223.50</u>
TOTAL REVENUE RECEIVED			<u><u>11,268.25</u></u>

**PRO-SHOP SHARED REVENUE (CARTS):**

	<b>COUNTY SHARE</b>
2009 YTD	0.00
2008 YTD	48.34
2007 YTD	0.00

**SAFARI STEAKHOUSE SHARED REVENUE:**

	<b>COUNTY SHARE</b>
2009 YTD	13,604.04
2008 YTD	13,149.23
2007 YTD	11,842.81

## REQUEST FOR BUDGET TRANSFER

**INSTRUCTIONS:** This form is to be completed for any Category 1, 2a, 2b, 3, 4, or 5 budget transfer. Completed forms should be submitted to the Department of Administration.

### TYPE OF TRANSFER

(check one)

### DESCRIPTION

### APPROVAL LEVEL

☐ Category 1

Reallocation from one line item to another within the major budget categories

Department Head

☒ Category 2

☐ a.

Change in Outlay not requiring transfer of funds from another major budget category.

County Executive

☒ b.

Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category.

County Board

☐ Category 3

☐ a.

Reallocation between Budget Categories other than 2b or 3b transfers.

County Executive

☐ b.

Reallocation of Salaries and Fringe Benefits to another major budget category except contracted services, or reallocation to Salaries and Fringe Benefits from another major budget category except contracted services.

County Board

☐ Category 4

Interdepartmental Transfer (including contingency or general fund transfers)

County Board

☐ Category 5

Increase in Expenditures with Offsetting Increase in Revenue

County Board

**DESCRIPTION AND JUSTIFICATION** (attach additional sheets as needed). In narrative form, describe the requested transfer to include amount, account to transfer from, account to transfer to, and the effect on revenue and expense.

*2009*  
In the 2009 golf course budget the revenue for the golf carts was included in two line items. To correct this error the golf course is requesting a reduction in concessions revenue of \$50,000 and a reduction in capital outlay equipment for \$50,000.

Decrease 60-3401-185210 (Capital Outlay - Equipment)

Decrease 60-3410-489400 (Concessions Revenue)

*Golf Course*

Department

*[Signature]*

Department Head

*2/23/09*

Date

☒ Approved

☐ Disapproved

*[Signature]*

County Executive

*2/9/09*

Date

*[Signature]*  
2/23/09

## GRANT APPLICATION REVIEW

Date: March 6, 2009

Grant # (if applicable): N/A

Grant Title: Brown County 2008 Farm Technology Days - BC Fairgrounds Landscaping

Granting Agency: Brown County Farm Technology Days

Grant Period: April 1, 2009

to Dec 31, 2009

Brief Description of Activities/Items Proposed Under Grant:

Brown County Facility and Park Management in cooperation with the Northeast Wisconsin Technical College (NWTC) and local FFA chapter will develop and complete a landscaping project to beautify the Brown County Fairgrounds. See attached grant application for details.

\$ Amount of Grant (in each year): \$4,816.50

Term of Grant: \_\_\_\_\_

Is this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? \_\_\_\_\_

Are the activities funded under the grant consistent with Executive/Board priorities and intent? ☒ Yes ☐ No

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ No

Will the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain (Note: grant-funded positions are limited-term staff): \_\_\_\_\_

Are matching resources required? ☐ Yes ☒ No If so, what is the amount of the match and how will the requirement be met? \_\_\_\_\_

Explain any ongoing cost to be assumed by the County (i.e., maintenance costs, software licenses, etc.):  
Since this is a landscaping project, there may be future minor repair costs to brickwork, benches and to purchase new plant material

Explain any maintenance of efforts once the grant ends: \_\_\_\_\_

Limited maintenance will be needed primarily to replant annual flower plantings. Oftentimes, community volunteers are utilized to perform these maintenance activities.

### APPROVALS

W E Droll  
Signature of Department Head

Date: 03/06/09

Lynna VandenLaugen  
Signature of Director of Administration

Date: 3/11/09

**From:** william schneider [wschneider66@hotmail.com]

**Sent:** Tuesday, March 24, 2009 11:12 AM

**To:** Nuthals\_KM

**Subject:** Request for waiver of fees  
Karen,

I would like to request that the county board consider a request for a waiver of the daily trail fees associated with the off road bicycle trails at the Brown County Reforestation Camp. Our group of volunteers has been holding a 12 hour bicycle race call the Stump Farm 12 for the past few years. We are paying the \$250.00 for the lodge rental for this years edition on May 9th. 2009. Also we have been donating 80 percent of our profits to the bike trail fund.

I would request that the fee be waived both May 8th and 9th 2009. This would allow the riders to pre-ride the course on the day before.

We would expect only about 25% of the participants would pre-ride the course. We expect between 100 to 200 participant on May 9th.

Thank you.

—o  
\_-\<\_  
( )/ ( )

**Bill Schneider**

**wschneider66@hotmail.com**

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**From:** Pete Swiggum [peter.swiggum@sbcglobal.net]  
**Sent:** Tuesday, March 24, 2009 11:24 AM  
**To:** Nuthals\_KM  
**Cc:** Pete Swiggum  
**Subject:** agenda item for board meeting

Dear Ms. Nuthals,

I am a volunteer with a Bay-Lakes council of the boy scouts here in eastern Wisconsin. We will be taking sixteen people on a wilderness canoe trip to the Boundary Waters of Minnesota this summer and are looking for a place to hold a training day. We are interested in holding our training day at Lily Lake County Park on either May 9th or 16th.

We respectfully request a waiver of the boat launch fees for our training day. We will have between five and eight canoes in use on that day.

Please add this request to the agenda for your April board meeting.

Respectfully,  
Peter Swiggum  
1306 Gail Drive  
Green Bay, WI 54311  
(920) 465-1474 home  
(920) 655-2750 work/cell  
[peter.swiggum@sbcglobal.net](mailto:peter.swiggum@sbcglobal.net)

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# Director's Report Facility & Park Management February 2009

Marv Hanson

## **Fairgrounds**

- Park security, Park inventory & daily campground monitoring
- Equipment & vehicle maintenance
- Process work orders
- Snow removal and plowing
- Equipment & vehicle maintenance
- Received restroom partitions and started the installation

## **Neshota Park**

- Cleaning, security checks and Park inventory
- Ski trail grooming and trail inspection
- Snow plowing
- Installed electrical lift on ski groomer
- Finished half log installation around Park shelter windows

## **Way-Morr Park**

- Security checks and Park inventory

## **Lily Lake**

- Cleaning, security checks and Park inventory
- Snow plowing

## **Wrightstown Park**

- Security checks and Park inventory

## **Fonferek Glen**

- Cleaning, security checks and Park inventory
- Monthly sign inventory checklist

## Matt Kriese

### **Barkhausen**

- Animal husbandry duties
- Prepare for outdoor education programs
- Ski trail grooming and snow removal duties

### **Special Events or Programs**

- Hosted Green Bay Duck Club Meeting
- Meeting on new roof project and the potential of solar panels
- Hosted North Eastern Wisconsin Naturalist Association meeting for area educator's
- Outdoor education programming 853 attendees
- After school programming 25 attendees
- Public programming 70 attendees

### **Suamico Boat Launch**

- Routine checks of building
- Plow lot as necessary

### **Fox River Trail**

- Inspect signage placed by construction company responsible for Hwy 172 re-decking as trail closures were necessary
- Inspect snowmobile trails periodically
- Plow snow from parking access point as necessary
- Routine checks of St. Francis building and dog waste stations
- Deliver annual state trail passes to vendors for selling

### **Mountain-Bay Trail**

- Open & close snowmobile trails as necessary
- Plow snow from parking access points as necessary
- Inspect trail from intersections periodically
- Routine checks of dog waste stations

### **Devil's River Trail**

- Completed trail inspections as necessary



## Rick Ledvina

### **Bay Shore Park**

- The hill seems to be the place to get onto the bay for fishing. Several days the parking lot was full.
- The crew started cutting wood for the campground firewood sales
- We plowed as needed

### **Brown County Park/Pet Exercise Area**

- We removed a few trees in the Park and brought them up to Bay Shore for firewood
- We continue to do random pass checks
- Plowed as needed

### **Pamperin Park**

- We started updating archibus information and playground audit
- We plowed out the Reforestation Camp as needed
- The playground audit is in full force and will be ready for the May meeting

### **VandeHei Property**

- Security checks of the facility on a regular basis to maintain the integrity of the Park

### **Wequiock Falls**

- Security checks of the facility on a regular basis to maintain the integrity of the Park

### **Brown County Golf Course**

- The trails were opened and reopened as needed for cross-country skiing

## Jon Rickaby

### **Reforestation Camp**

- Completed 52 work orders
- Please note that much of our time was on the tower renovations
- Park and Zoo cleaning of buildings
- Routine Park and Zoo grounds upkeep, salting and maintenance
- Ski trail grooming, trail updates and oversight
- Snow removal from roofs as needed in the Park and Zoo
- Routine preventatives on all Park and Zoo equipment
- Managed the snowmobile trails and did inspections as needed
- Conducted ski race grooming for the Ashwaubenon Nordic Race
- Piston bully repairs
- Conducted annual mandated water sample testing
- All inspections for the Park and Zoo
- Staffed the Ski Lodge sales counter

### **Rifle Range**

- Closed for the season

Brown County  
Library  
Budget Status Report

12/31/2008

**Unaudited**

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 2,979,549	\$ 2,979,549	\$ 2,923,089
Fringe Benefits	\$ 1,553,538	\$ 1,553,538	\$ 1,476,392
Operations & Maintenance	\$ 2,014,258	\$ 2,014,258	\$ 1,874,740
Travel & Conference	\$ 10,900	\$ 10,900	\$ 8,458
Insurance Premiums	\$ -	\$ -	\$ 400
Utilities	\$ 362,043	\$ 362,043	\$ 343,732
Contracted Services	\$ 90,540	\$ 90,540	\$ 93,024
Clothing Allowance	\$ 1,530	\$ 1,530	\$ 1,549
Other	\$ -	\$ -	\$ 4,010
Transfer Out	\$ -	\$ -	\$ -
Outlay	\$ 137,368	\$ 137,368	\$ 125,468
Property Tax Revenue	\$ 6,127,390	\$ 6,127,390	\$ 6,127,390
Intergov't Revenue	\$ 62,310	\$ 62,310	\$ 93,146
Public Charges	\$ 302,320	\$ 302,320	\$ 316,684
Intergov't Charges	\$ 15,520	\$ 15,520	\$ 15,715
Miscellaneous Revenue	\$ 239,784	\$ 239,784	\$ 187,831
Other Financing Sources	\$ 402,402	\$ 402,402	\$ 402,402

HIGHLIGHTS:

**Library - December 31, 2008**

